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DD/S&T-3971-69

13 October 1969

**MEMORANDUM FOR ALL PLANNING OFFICERS**

**SUBJECT: Planning and Programming Bulletin No. 1**

1. This is the first Planning and Programming Bulletin of FY 1970. We plan to continue the same procedure as last year in which we will advise all Planning Officers of information which comes to our attention. The early bulletins will contain information and assistance to help you prepare for the Combined Program Call which we expect to be issued by November. We cannot wait until November to start work on the Program, so preliminary information, even in rough form, will be passed on to you as it is received.

2. The three attachments to this memorandum will help to prepare for the Program Call before it is published. It is important to remember that this is advance information which will be issued later in corrected form as necessary. For the following listed attachments, we have also provided some explanatory information.

- a. CIA Program Structure
- b. Proposed RD&E Program Structure
- c. Proposed RD&E Projects

3. We also have an advance copy of a program submission format for RD&E which will be in the Program Call. This will be the subject of a later bulletin.

4. The CIA Program Structure this year is almost the same as last year, except for the RD&E category which has had major changes.

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a. The Production category has new subcategories, only one of which, Science and Technology, applies to this Directorate. The elements under this subcategory allow us to arrange the work done and management resources as we did last year. A major advantage will accrue in the preparation of the budget in which OSI and FMSAC may include all resources on one line in the Form 1282 instead of separating contracts and management as we did in the past.

b. Central ADP Services in the IP&E category has one new element, Advanced Projects. This has been coordinated with OCS, and, in fact, only recognizes the actual organization of OCS.


c. In the Communications category, OSA Commo Support falls in the Commo Support subcategory by direction of O/PTA.

d. The R&DE category has major changes as shown in attachments 2 and 3, and as described more fully below. The R&DE Program Structure in attachment 2 not only has subelements (our project level), but two more subelement levels. These subelements list data which is required by O/PTA, but it does not mean that we move our projects which are now at the first level below elements.

5. The solution to our apparent dilemma is in attachment 3, Proposed R&DE Projects. We simply took all three levels below element and combined the words to make project names. Now we can enter projects into the program and the CIS at the same Program Structure level as before. Note that  in O/PTA has devised abbreviated forms of these project names to reduce the length of the names so they will fit in the FAN System and the CIS. When the list is completed, it will be sent to each office having R&DE projects.

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Comptroller  
Directorate of  
Science and Technology

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